

# TRANSFERS WITHIN A LOCATION ART 6.15

Updated 20Jan22

## Shift Movement Form

ORIGINAL

REVISED

TODAY'S DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ EMP NBR: \_\_\_\_\_ Contact: \_\_\_\_\_

UNIFORM SENIORITY DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ STATUS: FT  PT   
YEAR MONTH DAY

PLEASE INDICATE ALL AREAS REQUESTED

GROUPS  ASIA  OPS  GEN RES

| PREF | SHIFT LINE # | PREF | SHIFT LINE # | PREF | SHIFT LINE # | PREF | SHIFT LINE # | PREF | SHIFT LINE # |
|------|--------------|------|--------------|------|--------------|------|--------------|------|--------------|
| 1    |              | 32   |              | 63   |              | 94   |              | 125  |              |
| 2    |              | 33   |              | 64   |              | 95   |              | 126  |              |
| 3    |              | 34   |              | 65   |              | 96   |              | 127  |              |
| 4    |              | 35   |              | 66   |              | 97   |              | 128  |              |
| 5    |              | 36   |              | 67   |              | 98   |              | 129  |              |
| 6    |              | 37   |              | 68   |              | 99   |              | 130  |              |
| 7    |              | 38   |              | 69   |              | 100  |              | 131  |              |
| 8    |              | 39   |              | 70   |              | 101  |              | 132  |              |
| 9    |              | 40   |              | 71   |              | 102  |              | 133  |              |
| 10   |              | 41   |              | 72   |              | 103  |              | 134  |              |
| 11   |              | 42   |              | 73   |              | 104  |              | 135  |              |
| 12   |              | 43   |              | 74   |              | 105  |              | 136  |              |
| 13   |              | 44   |              | 75   |              | 106  |              | 137  |              |
| 14   |              | 45   |              | 76   |              | 107  |              | 138  |              |
| 15   |              | 46   |              | 77   |              | 108  |              | 139  |              |
| 16   |              | 47   |              | 78   |              | 109  |              | 140  |              |
| 17   |              | 48   |              | 79   |              | 110  |              | 141  |              |
| 18   |              | 49   |              | 80   |              | 111  |              | 142  |              |
| 19   |              | 50   |              | 81   |              | 112  |              | 143  |              |
| 20   |              | 51   |              | 82   |              | 113  |              | 144  |              |
| 21   |              | 52   |              | 83   |              | 114  |              | 145  |              |
| 22   |              | 53   |              | 84   |              | 115  |              | 146  |              |
| 23   |              | 54   |              | 85   |              | 116  |              | 147  |              |
| 24   |              | 55   |              | 86   |              | 117  |              | 148  |              |
| 25   |              | 56   |              | 87   |              | 118  |              | 149  |              |
| 26   |              | 57   |              | 88   |              | 119  |              | 150  |              |
| 27   |              | 58   |              | 89   |              | 120  |              | 151  |              |
| 28   |              | 59   |              | 90   |              | 121  |              | 152  |              |
| 29   |              | 60   |              | 91   |              | 122  |              | 153  |              |
| 30   |              | 61   |              | 92   |              | 123  |              | 154  |              |
| 31   |              | 62   |              | 93   |              | 124  |              | 155  |              |

### SHIFT LINES RUN AS FOLLOWS: FULL TIME AGENTS

Groups: G1-35

G44-47

Groups Relief:

G36R-G43R

G48R

General Sales and Relief:

GS1-GS111 GSR112-GSR138

GS139-GS237

### PART TIME AGENTS

General Sales and Relief:

P1-P3

**TRANSFERS WITHIN A LOCATION ART 6.15**

***Shift Movement Form***

Updated 20Jan22

ONE FORM PER EMPLOYEE

PLEASE INDICATE THE WORK AREAS YOU ARE INTERESTED IN MOVING TO.  
FILL OUT FORM ACCORDING TO YOUR PREFERRED SHIFT LINE. SHIFT WILL BE  
AWARDED IN UNIFRO SENIORITY ORDER. ONCE PROCESS OF AWARDDING SHIFTS  
COMMENCES NO FURTHER SHIFT MOVEMENT FORM WILL BE ACCEPTED, UNTIL  
MOVEMENT IS FINALIZED.

ONCE OFFERED THE EMPLOYEE WILL HAVE 24 HRS TO ACCEPT/DECLINE SHIFT MOVEMENT.

SIGNATURE: \_\_\_\_\_

IF YOU ARE ABSENT DURING A SHIFT MOVEMENT, THE RDM WILL ACCEPT ON YOUR  
BEHALF UNLESS INSTRUCTED OTHERWISE.

SIGNATURE / DATE: \_\_\_\_\_

CC: ORIGINAL TO Resource Deployment Manager  
UNIFOR